



Overport Primary School

CCTV - Privacy Notice FAQ's

At Overport Primary School, the safety of our students, staff and families is paramount.
A reminder that OPS handles sensitive & confidential information as part of daily business.

Why do we have school cameras at Overport Primary School?

In recent years, Overport PS has seen a rise in vandalism and significant damage to property outside of school hours or during holiday breaks. Excessive expenditure of school funds and staffing hours has been required to rectify damage; taking valuable resources away from our student community. A CCTV system and signage has been installed at various locations around the school grounds as a deterrent to such offences.

Are we the only school in our area that have school cameras?

No. CCTV systems in both Primary and Secondary schools are becoming common practice to deter damage and vandalism to school property and to keep the student, parent and staffing community safe. As a part of our due diligence and commitment to the school community and departmental process, Overport made contact with schools in our local area to discuss potential CCTV systems and gather data as to their efficacy.

Are the school cameras on all the time?

For safety and administrative purposes, our CCTV system will be activated 24 hours a day, 7 days a week. All cameras are configured to record only when motion is detected. Camera locations can be found in the attached 'Privacy Notice'. Please note; cameras are only located externally, no cameras record inside school buildings.

How is the data protected?

To install and activate a CCTV system, Overport Primary School was required to follow strict departmental policy and liaise with the department Security and Emergency Management Division to ensure the correct installation of cameras was undertaken and to ensure data security. All recorded data is stored onsite and is only accessible via direct access to the CCTV system NVR (Network Video Recorder). No recorded data is backed up or stored in the cloud (stored off premises).

How long do you have the footage for?

Aligning with departmental policy, recorded data is stored for a minimum of 31 days. After this time, the data is automatically deleted.

Who else has access to this footage other than Overport Primary School?

Only the nominated school representatives (named in the attached CCTV Privacy Notice) have access to the school CCTV system. In accordance with strict departmental policy, agencies permitted by law or authorised staff of the Department's Security and Emergency Management Division may request access to recorded data.

As a parent, can I request to see the footage?

An official request to view recorded footage can be made to the school's principal via email. The school Principal has an obligation to protect the privacy of all members of the school community; as such, any request to view footage must align with the purposes stated under the heading 'Use of CCTV' found within the Privacy Notice. Any request to view recorded footage will be at the discretion of the School Principal. Copies of recordings cannot be provided to staff, students or parents.

If something happens at one of the residential properties on the school's fence lines, will the cameras pick this up?

No. While cameras may point in the direction of property boundaries. The distance is too great for the cameras to detect motion or to capture reliable footage.

How will we get information about any changes or updates to the school cameras?

Any changes to the attached Privacy Notice, camera locations or departmental policy will be made available and transparent to the school community via the school's regular communication networks (Compass, Website, Email, etc)