



## ATTENDANCE ON-SITE DURING STAGE 4 COVID RESTRICTIONS

Dear Parents and/Carers,

*Victoria is currently experiencing a health disaster during which the expectation is that students learn from home, in the care of their family or with some other arrangement organised by parents. The aim of Stage 4 is the drastic reduction of community movement. It is expected therefore that very few students will attend their school site unlike the situation in term two, and this will protect the health of your children and school staff.*

*As principal I have been assigned the unenviable task of making all decisions regarding on-site attendance for students and staff in accordance with the Government guidelines. **The only children who may be considered to be on-site are those for whom care cannot be arranged.** Parents are urged to find alternative care for their children during these stage 4 restrictions.*

*This consideration includes those young people who are at risk in the home and also includes those with disabilities who are at risk in the home. I am also considering the risk to our staff who have to supervise.*

*It does not include children who have a parent or other responsible adult who is working from home. The government has designated occupations where work expectations have not changed and in the event that parents involved with this work are genuinely unable to secure child care, they will receive school attendance priority. (see attached list)*

*All current requests are **no longer valid** following the Premier's announcement that Victoria has been declared a state of disaster and stage 4 lockdown has been implemented.*

**The following instructions may change as we learn more but for now please follow these arrangements:**

- Attendance request forms dated from and including Thursday 6/8/2020 onwards are no longer valid. The on-line booking link is no longer active.
- New Attendance forms are to be sent on a **week by week basis** and are due by the deadline each **Wednesday at 5.00 pm**. These are different to the recent forms used. See attachment. These must be sent to the principal email address **only**: [Julie.Gleeson@education.vic.gov.au](mailto:Julie.Gleeson@education.vic.gov.au)
- This process will be required each week until further notice. You will receive an acceptance email from the school on Thursday mornings together with a list of attendance instructions.
- The categories of children who may attend on site are as follows:
  1. Children who are considered vulnerable. Vulnerable means it is unsafe to be at home or deemed vulnerable by the school. We have a list of those children and you need to send in your weekly form. If you believe your child should be considered as vulnerable please contact the principal.

2. All other permitted workers seeking on-site attendance for their children will need to send an on-site attendance application form together with evidence of the requirement for them to **work on-site** for **each adult** in the household and state the dates and times of employment relevant to the week that supervision is required. If a permit to work is supplied by the Government that will suffice.
3. If you are self employed and cannot work from home will need to provide an explanation which will be examined against the Government Distribution table (attached). Further evidence may be required. Without the evidence as required above, by all adults in the household, the application for on-site attendance will be denied

*I understand this may be an inconvenience, but it is necessary to ensure the safety of those students and staff who must attend on-site and hopefully there will be very few. Only together will we fight this insidious disease. We intend to strictly adhere to the guidelines due to the declaration of Victoria's state of disaster and seek your ongoing support.*

*Thank you for your consideration*

*Julie Gleeson  
Principal.*