

11<sup>th</sup> August 2021.

### **New arrangements for On-site Student and Staff.**

Dear Parent and Carers,

Given the large number of students we now have on-site, I am sure you will understand that it is becoming increasingly more challenging for both students and staff to manage all the different students' Google Meets and on-line activities and devices required. Therefore, we have had to make some small changes to the work of teachers when on site and the expectations for students, to effectively accommodate this.

#### **Going forward the following will be undertaken for on-site student and staff:**

1. We will ensure we have a range of teachers and staff from the junior area, middle area and senior area along with specialists and integration aides daily. Teachers are being asked to nominate the same day each week.
2. Teachers **will not** do their own class Google Meets when working on-site with students. Friday's Wellbeing Google Meets will go ahead as planned. Teachers will advise their parents accordingly.
3. All activities that are planned will be explicitly taught by the on-site staff in level groups.
  - *Preps together in Prep centre, Yr1 & 2 in year 2 classrooms, Yr 3 & 4 in the portables and Yrs 5 & 6 in the TLC.*
4. Every morning students will all meet in the hall for the roll, then move to relevant areas.

On-site students will still be engaged in their Google Meets when their own teacher is not on-site. Below is an example of the "on-site" format for the day, depending on when your child/ren's Google Meet is scheduled:

*On-site students will do only 1 Google Meet*

9.00 -9.50 am - **Google Meets**

9.50 to 10.40 am - Maths activity

10.40 to 11.10 am – Recess

11.10 to 12.00 pm – Reading

12.10 to 12.50 pm – Writing

12.50 to 1.00 pm - Eating time

1.00 – 1.50 pm – Lunch recess

1.50 -3.30 pm on – Wellbeing/specialist activities etc.

\*Students will be dismissed from the hall at the end of each day.

Students on-site **will not** be required to upload work as on-site staff teachers will have supported them to complete it. Teachers on-site **will not** be required to comment on their own class' students' uploaded work on the day that they are on-site.

Whilst it is understandable that this is becoming increasingly more frustrating and difficult for all of us, it is important to remember *the safest place for your child is at home.*

Therefore, can I please ask all families that have registered or intend to register their child

for on-site learning to check the details below for eligibility. If you **do not** qualify, please remove your child's registration. Do not hesitate to contact me for further clarification or advice: 9783 8777 or [julie.gleeson@education.vic.gov.au](mailto:julie.gleeson@education.vic.gov.au)

**Eligibility for on-site support:**

1. Children where both parents and/or carers are authorised workers who cannot work from home, work for an essential provider and where no other supervision arrangements can be made:

- a) Where there are two parents/carers, both must be authorised workers, working outside the home in order for their children to be eligible for on-site provision
- b) For single parents/carers, the authorised worker must be working outside the home in order for their children to be eligible for on-site provision.

2. Children experiencing vulnerability, including:

- a) children in out-of-home care
- b) children deemed vulnerable by a government agency, funded family or family violence service, and is assessed as requiring education and care outside the family home
- c) children **identified by the school** as vulnerable, following discussions with school principal class
- d) Where a parent/carer indicates that a student with a **disability** is vulnerable because they cannot learn from home, and/or informs the school the student is vulnerable due to family stress, the school will provide on-site supervision for that student.

We appreciate our families are doing all they can to keep their child/ren and the community safe by responding appropriately to the health advice, and that we are all working together to ensure the best outcomes for all.

Kind regards,  
Julie Gleeson  
Principal.