

17<sup>th</sup> April,

Dear Parents and Carers,

Week one down and from all reports it has been extremely productive and positive, with all members of our community working together for the best possible outcomes for our students.

However, there are still a few questions coming regarding next week's on-line learning, therefore the following information will be helpful.

Each week on Friday by 3.30 pm you will receive the weekly outline. You would have received that already today. On Monday morning between 9.00 am and 11.00 am teachers will be available to answer emails should you require any clarification regarding the weekly outline. As we get into this, it will get easier for all of us. If your child has any questions about an activity, they can ask through SeeSaw (prep to 4) or Google classroom (5 & 6). Please note teachers will not email during the weekend or after 4.30 pm daily. Many of our students have uploaded SeeSaw posts this week. Today our gorgeous preps have sent through 223 alone! While this is wonderful, please be mindful that teachers may not be able to comment on every post.

You may have received information about Google Meet. This is a video conferencing tool that we may use starting week 3 or 4. We are developing safety protocols at this stage and once these are ready, this will become part of the weekly learning. Please keep posted. Note that you do NOT need to do anything yet.

Also, mental health and wellbeing resources have been uploaded to our website under Remote Learning. <http://www.overport-ps.vic.edu.au/wellbeing-and-mental-health-resources.html>

#### **Collection of Student Resources:**

From **Monday 20<sup>th</sup> April** workbooks such as Think Maths Mentals, Handwriting books and The Resilience Project journals will be available to collect from your child's classroom. Other items, specific to each year level may also be available. All required resources will be bundled together and in either one of two places:

1 – on a table in **your child's classroom** clearly labelled with your child's name.

2 – in your child's locker tub or bag box, which is located **in your child's classroom**.

To avoid gatherings, please move promptly to your child(ren)s classroom(s), collect your items and vacate the premises in a timely manner.

Please leave all other resources at school and only collect the bundle that has been prepared by the classroom teacher.

Resources will be collected, alphabetically, based on your child's surname. For example, if your child's last name is 'Joyce', you will come to school during the time allocation for the letter 'J'. The time for 'J' is between 10.30 – 11.00am.

**To ensure we adhere to social distancing regulations, collection times are strictly limited to the below schedule.**

<b>Monday 20<sup>th</sup> April</b>	
Surname begins with: A, B, C, D,	9.30 – 10.00am
Surname begins with: E, F, G, H, I,	10.00 – 10.30am
Surname begins with: J, K, L, M	10.30 – 11.00 am
Surname begins with: N, O, P, Q,	11.00 – 11.30am
Surname begins with: R, S, T, U,	11.30 – 12.00pm
Surname begins with: V, W, X, Y, Z	12.00 – 12.30pm

If you're unable to collect resources during the allocated times, please call on **friends, family or members of the Overport Community** to collect resources on your behalf. An additional collection day will be arranged for **Wednesday 22<sup>nd</sup> April**, times to be advised.

### **Collection of Student Devices**

If your child does not have access to any digital devices at home, they may be eligible to borrow one from school. Therefore, students who need a technology device from Overport Primary School will be able to arrange and collect on **Tuesday 21<sup>st</sup> April**.

**Prep – Year 4 students:** are able to collect an iPad.

**Year 5 & 6 students:** are able to collect a laptop.

To help us prepare for the roll out of devices please complete the Google Form on the following link: <https://forms.gle/g7iZtAbjT3FcWNX7> The lending of devices will be on 1 device per 2 student ratio.

Devices can be collected from the **School Hall**. The Hall will be limited to 15 people at any one time.

A **Victorian Education Department Loan Agreement** will be required to be signed before receiving your device. The loan agreement can only be signed by a parent/guardian of an enrolled Overport student. Please bring photo identification, just in case.

To avoid gatherings, please fill in the appropriate paper work, collect your device and vacate the premises in a timely manner.

Devices will be collected, alphabetically, based on your child's surname. For example, if your child's last name is 'Joyce', you will come to school during the time allocation for the letter 'J'. The time for 'J' is between 1.00 – 1.30pm.

**To ensure we adhere to social distancing regulations, collection times are strictly limited to the below schedule.**

<b>Tuesday 21<sup>st</sup> April</b>	
Surname begins with: A, B, C, D,	12.00 – 12.30pm
Surname begins with: E, F, G, H, I,	12.30 – 1.00pm
Surname begins with: J, K, L, M	1.00 – 1.30pm
Surname begins with: N, O, P, Q,	1.30 – 2.00pm
Surname begins with: R, S, T, U,	2.00 – 2.30pm
Surname begins with: V, W, X, Y, Z	2.30 – 3.00pm

Additional collection time **MAY** be arranged at a later date.

Kind regards,

Julie Gleeson and the OPS Team.