

Dear Parents/Carers,

**Re: Supervision at school guidelines**

To increase physical distancing across the population and slow the spread of coronavirus (COVID-19), children in Victorian government schools have now moved to remote learning. **This means that all students who can learn from home must learn at home. This is a very clear directive from the Victorian Government based on the advice of the Chief Health Officer.** Exceptions to this are limited to extreme circumstances.

Supervision at Overport Primary School will only be available where there is no suitable supervision for your child/ren at home because you work in an essential service (excluding vulnerable children and children in Out of Home Care).

**Parents of children who cannot learn from home for the above reason must email the school by each Wednesday 4pm that specifies the days of care they require for their children for the following week.** Our staff have been advised to work from home, therefore, we need enough notice to ensure we have an appropriate roster of staff who are willing to attend the school on certain days to supervise children.

Please email the school at [overport.ps@edumail.vic.gov.au](mailto:overport.ps@edumail.vic.gov.au) with the subject title "Supervision at school required". Please attach to the email the following:

- The completed on-site attendance form
- A letter from your employer/s that indicate that you are in essential services and must work outside of the home during school hours.
- A written declaration from yourself that you have exhausted all other avenues.

If your child is attending school, they will be participating in the online learning that their teacher has provided and the staff at school will be supervising. All staff and students will be following the social distancing regulations.

These are certainly unprecedented times and we appreciate your support in ensuring the school continues to be a safe place for staff and students.

Kind Regards,

Julie Gleeson and the Leadership Team