

### Stage 4 Lockdown Arrangements:

Dear Parents and Carers,

We have just received notification that we are going into a 5 day lockdown back to stage 4 restrictions again. This may continue to evolve in the coming days but the latest information we have at hand is as follows:

1. The school will only be open to students of **Essential Workers**. This will be offered only to families who have both parents/carers that are required to work outside the home in an essential service.
2. Essential Workers must complete the form attached and return to my email:  
[Julie.gleeson@education.vic.gov.au](mailto:Julie.gleeson@education.vic.gov.au) **no later than Saturday at 2.00pm.**
  - **NO ONE WHO FORWARDS PAPERWORK OR REQUEST AFTER THAT TIME CAN BE CONSIDERED GIVEN THE VERY SHORT NOTICE FOR THE LOCKDOWN AND THE NEED TO ARRANGE STAFF COVER.**
3. Parents must escort students to doors nearest the front of the school at the Towerhill Learning Centre, no earlier than 8.45 am and leave the grounds immediately.
4. OHSC-Extend (before school care) will operate as usual and these students will be escorted by Extend staff. Please contact them to confirm your place and their arrangements.
5. All levels have arranged a Home Learning Grid for the students to do on Monday to Wednesday. These are attached to this email. Please consider doing one literacy, one numeracy and one other area each day as well as some outside exercise.
6. Collection time will be at the same drop off point. Parents are to wait at the front gate, outside the grounds until the students are dismissed at 3.30 pm.

I would like to thank you all for your support and understanding in these tricky circumstances.

I will continue to provide as many updates as required to ensure that we get through this unique time together.

Kind Regards,

Julie Gleeson

Principal.